

2019 Sayville Chamber Fall Fest Vendor Application

The annual Sayville Fall Fest is a fun, free, family friendly event that draws around 2,500 attendees. Your business will be on full display in front of many potential new customers.

**Saturday, October 12th, 2019 from 10am-5pm On Main Street in Sayville
(between Lincoln Ave. and Greene Ave.)**

Name of Business: _____

Merchandise you'll have at the festival: _____

Will you be selling your product or giving it away? (please circle one)

Name: _____

Address: _____

Phone: _____

Cell: _____

Email: _____

Resale Certificate Number (if applicable): _____

Sayville Chamber Member Pricing:

- Single Vendor Space (10'x10') \$75.00 Double Vendor Space (10' x 20') \$125.00

Non-Sayville Chamber Member Pricing:

- Single Vendor Space (10'x10') \$100.00 Double Vendor Space (10'x20') \$175.00

- ❖ **Handmade or Homemade products preferred**
- ❖ **No manufactured clothing or jewelry. No exceptions.**
- ❖ **Commercial/industrial or business-related booths shall Not be allowed**
- ❖ **Vendors must arrive no later than 7am day of festival and all vehicles must be off the street by 8:30am.**
- ❖ **Should be Fall Themed Crafts/Items if possible.**
- ❖ **Commercial licensed kitchen? Yes or No**
- ❖ **Attached copy of license**
- ❖ **How product is displayed, submit photo(s)**
 - **Are all items pre-packaged? Yes or No**
 - **Samples – How are samples displayed?**
 - **Are samples pre-packaged? Yes or No**
- ❖ **Department of health temporary permits must be submitted 14 days prior.**
- ❖ **Applications need certificate of insurance naming both The Greater Sayville Chamber of Commerce, Inc. and The Town of Islip on it.**
- ❖ **Submit photo of booth that will be on display during event.**

This event runs from 10am – 5pm and all items must be removed, and your space left cleared and clean of all debris at the end of the day. This is a rain or shine event, no refunds, no exceptions.

Please submit your application, a certificate of insurance naming “The Greater Sayville Chamber of Commerce, Inc.” and the “Town of Islip” listed on document and full payment no later than October 5th, 2019. Vendor booth spots will not be reserved unless payment is made in full! Please make your check or money order payable to Sayville Chamber of Commerce and send all requested information along with payment to: Sayville Chamber of Commerce, PO Box 235, Sayville, NY 11782.

Terms & Conditions: • Vendor set-up will be from 7am-9am. • Anyone arriving after 7am will not be allowed to set up to ensure the safety of families arriving early and will not receive a refund. • You are responsible to bring your own tent/canopy, table, and chairs for your designated spot. • All vendors are responsible to set up their own booth/table and must provide a current certificate of insurance. • You will be assigned a 10’x 10’ space for a single vendor and a 10’ x 20’ space for a double. • There are a limited number of total spaces available. We will be limiting the number of vendors with the same type of businesses and they will be accepted on a first come, first served basis. • We reserve the right to reject any application. • Nothing illegal or inappropriate will be accepted or tolerated. ***We reserve the right to ask you to leave the event for any inappropriate behavior without a refund.*** • Due to petting zoo, no outside animals are permitted. • Assigned booth spots will be emailed out the week of the event.

_____ **Initial here acknowledging you have read the above terms and conditions**

For more information, please contact the event chair, Caitlyn Collins at Caitlyncollins28@icloud.com, or email the Chamber office at gsc@sayvillechamber.com